



CSC-CO BIDS AND AWARDS COMMITTEE (BAC)

RECOMMENDING THE AWARD OF CONTRACT TO RUSTIA ENTERPRISE FOR THE SUPPLY, DELIVERY AND INSTALLATION OF GLASS WALL PARTITION AND GLASS DOOR UNDER ABSTRACT OF QUOTATIONS NO. 2023-064 - NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT (NP-SVP)

BAC RESOLUTION No. 2023-064 (AMP)¹

WHEREAS, the Civil Service Commission – Office for Financial and Assets Management – Office for Financial and Assets Management - Building and Grounds Management Division (CSC-OFAM-BGMD) submitted Purchase Request (PR) which was later numbered by OFAM-Procurement Management Division (OFAM-PMD) with PR No. 2023-04-0490 for the **Supply, Delivery and Installation of Glass Wall Partition and Glass Door** under mode of procurement **Negotiated Procurement – Small Value Procurement (NP-SVP)** with an Approved Budget for the Contract (ABC) amounting to Two Hundred Sixteen Thousand Eight Hundred Eighty Pesos (PhP216,880.00). The 2023 approved Annual Procurement Plan (APP), Certificate of Availability of Funds are likewise submitted. Copies of the said 2023 APP and PR are attached and marked as **Annexes “A”, “B” and “C”** respectively, and are made as integral parts hereof;

WHEREAS, under the NP-SVP of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall prepare and send RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

WHEREAS, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat posted a Request for Quotation (RFQ) No. 2023-064 NP-SVP at the Philippine Government Electronic Procurement System (PhilGEPS), CSC Website and conspicuous places within CSC premises starting 04 May 2023². The RFQ and proof of postings are attached and marked as **Annexes “D”, “E”, “F” and “G”** respectively, and are made as integral parts hereof;

WHEREAS, the OFAM-PMD likewise, conducted canvass of prices by sending RFQ No. 2023-064 NP-SVP to twenty-four (24) prospective suppliers/service providers. The proof of invitation is attached, marked as **Annex “H”** and made as an integral part hereof;

WHEREAS, within the set deadline of 12 May 2023 at 03:00 P.M., six (6) quotations were received by the BAC Secretariat, to wit;

1. Suntawood Home and Office, Inc.;
2. 8 Dimensions Trading and Supplies, Inc.;
3. Rustia Enterprises;
4. Zenith Premier Enterprise, Inc.;
5. G.C Sales Builders; and
6. Invictus-Ems Hardware and Construction Supplies.

The quotations received are hereto attached, marked as **Annex "I1 to I6"**, and made as integral parts hereof;

WHEREAS, upon evaluation of bid/quotation, the CSC-BAC found that **Rustia Enterprises** registered under PhilGEPS Registration No. **238084**, offered the lowest calculated and responsive bid amounting to One Hundred Eighty-Nine Thousand Nine Hundred Ninety-Eight Pesos (PhP189,998.00). A copy of the Abstract of Quotation is hereto attached and marked as **Annex "J"** and made as an integral part hereof;

WHEREAS, under the procedure on NP-SVP of Annex "H" of the RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: "*the BAC shall recommend to the HoPE the award of contract in favor of the supplier or contractor with the Single or Lowest Calculated and Responsive Quotation.*";

NOW, THEREFORE, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval, the award of contract to the **Rustia Enterprises** as the Lowest Calculated and Responsive Bidder for the *Supply, Delivery and Installation of Glass Wall Partition and Glass Door* amounting to One Hundred Eighty-Nine Thousand Nine Hundred Ninety-Eight Pesos (PhP189,998.00) inclusive of all applicable taxes.


Quezon City, May 26, 2023

CSC-CO BIDS AND AWARDS COMMITTEE (BAC)


ARIEL G. RONQUILLO
BAC Chairperson


FERNANDO M. PORIO
BAC Vice-Chairperson


ARIEL V. VILLANUEVA
BAC Member for Legal Aspects


NOEL V. SALUMBIDES
BAC Member for Financial Aspects


HOPE T. MAGAUAY
Office Provisional Member/ End-User Representative (OFAM-BGMD)

Attested by:


SAM V. MANLICMOT
BAC Secretariat Head

(☒) Approved (☐) ~~Disapproved~~


ATTY. KARLO A. B. NOGRALES
Chairperson 
Head of the Procuring Entity (HoPE)